

School Covid 19 Risk Assessment – September 2021



Name of School	Woodford Valley Primary Academy
Name of Headteacher	Rebecca Carson
Assessment completed by	Rebecca Carson and Donna Young
Assessment date	26th August 2021 updated 10th September updated again 15th October then December 2nd and again 2nd January 2022 following advice from Wiltshire PHE

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions; and to new staff, visitors and pupils who may be unfamiliar with the site.

Use the template to prepare a bespoke risk assessment for your school/setting. It must be kept under review and updated accordingly.

Useful links:

Government guidance for full opening of schools can be found [here](#)

Government guidance for after school clubs and other out of school settings can be found [here](#)

Right Choice Coronavirus Resources are available [here](#).

Science teaching Coronavirus advice is available from CLEAPSS [here](#)

Design Technology Coronavirus advice is available from CLEAPSS [here](#)

Physical Education Coronavirus advice is available from AfPE [here](#)

This, and other separate risk assessments required for specialist situations as set out in the template below, do not need to be submitted to the local authority but should be available for scrutiny from the local authority or HSE enforcement officers.

Updated on 15th October following advise form PHE Wiltshire,

1. Halt 'whole school' assemblies for the time being and any other 'large gatherings and mixing'
2. Introduce face coverings in communal areas such as corridors when movement occurs between lessons for secondary school and college settings
3. Reduce mixing between groups of students as much as possible
4. Social distancing and good infection prevention control amongst staff as much as possible due to the large numbers of staff who are contracting the virus

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<p>Symptomatic or other high-risk personnel attending school site</p>	<p>Staff, pupils, contractors and visitors must not attend the school site if they have any of the Covid-19 symptoms as below or are required to be in self-isolation or travel quarantine.</p> <ul style="list-style-type: none"> • a high temperature • a new, continuous cough • a loss of, or change to, your sense of smell or taste <p>All eligible adults and pupils are strongly encouraged to take up the double vaccine available unless advised otherwise by their medical practitioners.</p> <p>Christmas performances to go ahead but with restricted face to face viewing</p>	<p>In addition the school will continue to restrict any unnecessary visits:</p> <ul style="list-style-type: none"> • We will maintain the drop and go at the start of the day and the collection of pupils from the school field. • We will encourage parents to phone the school to leave messages or for information finding. • We will continue to encourage pupils to bring in any monies or slips to the office on their way in. <p>Whole school performance to be filmed and film to be shared on dropbox for parents via email.</p> <p>Year 6 only to deliver a live performance on 9th December at 6pm. Only two tickets per family and audience asked to wear masks and to do a lateral flow test beforehand.</p> <p>Nativity for Reception and Year 2(readers) to go ahead in church with only those parents attending to watch. Again only two per family and with masks and completed lateral flows. Risk assessment carried out by Rebecca Carson and Rev Mike Perry on using different entrances and exits for school and parents. On site 3rd December 2021. All audience to be masked and complete lateral tests.</p> <p>No change.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<p>Any person who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a PCR test.</p> <p>An individual risk assessment will be completed for all staff that have characteristics that increase their potential risk from coronavirus (COVID-19).</p> <p>Remote/distance learning contingency arrangements for all pupils should be maintained in line with any local Covid-19 outbreak.</p> <p>Testing regimes are operating for staff and pupils in line with national guidance.</p>	<p>The school will inform parents of the need to collect any possible Covid cases as soon as possible and seek a PCR test.</p> <p>Remote learning will continue to be an item in staff meetings and updated as the provision continues to develop.</p> <p>No change.</p>
<p>1. Maintaining distancing and reducing contact – entrance and exit routes</p>		
<p>Numbers arriving simultaneously on school transport impede the means to distance or reduce contact, and impede effectiveness of staggered start/finish times of school day</p>	<ul style="list-style-type: none"> • Arrange separate 'holding' areas for each group to minimise contact (ideally these should be outside if weather permits) • Encourage parents to make other arrangements for travel to/from school other than school transport. • Staff on duty to supervise • Signage at school transport pick up/drop off point 	<p>Pupils who come on the school transport are low in numbers. The bus to drop off at the bottom gate and pupils met by an adult, they go straight to their classroom. At the end of the day, pupils go to the school house gate and are met by an adult who supervises them onto the bus. They line up outside.</p> <p>No change.</p>
<p>Numbers of parents and children at entrances and exits impede social distancing.</p>	<ul style="list-style-type: none"> • Instructions for parents/carers on distancing rules on site. • Staggered start/finish times for different groups. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. 	<p>We will keep to our previous arrangements to start with.</p> <p>Organised drop off so parents drop and go – no stopping. Staff will be at the drop off areas to meet the children and to direct them where to go. The drop off time will be from 8.25- 8.45am. Drop off</p>

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	<ul style="list-style-type: none"> • Staff on duty to supervise. • Signage. 	<p>times organised by alphabetical order: A to J arrive for 8.25 – 8.35am, then from K - P for 8.35 – 8.45am and for the last lot of Q – Z for 8.45 – 8.50am. Reception children arrive at 9 for first two weeks. Pupils will go straight into class where they will be met by a teacher/TA. At the end of the day, classes to leave via the school field and have allocated gates. Parents to meet the children on the field and have been asked to pick up and leave straight away. KS1 will leave at 3pm from the field through the 3 different gates. KS2 to leave at 3.15pm from the gates.</p> <p>Letter to parents explaining the pickup and drop off arrangements.</p> <p>Keep these arrangements from 18th October onwards.</p> <p>No change.</p>
Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> • Encourage parents to walk/cycle to school with children. • Stagger drop off / pick up times. • Minimise vehicles on site • Review traffic management risk assessment where changes to start/end of day apply. • Staff on duty to supervise. 	<p>Parents encouraged to walk or cycle if they can but very remote so not many parents can.</p> <p>Community to be advised a queue might appear as drop off is manned.</p> <p>Staff supervising.</p> <p>No change.</p>
2. Maintaining distancing and reducing contact – internal areas and play areas		

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<p>Pupil numbers and room sizes impede the means to reduce contact</p>	<ul style="list-style-type: none"> • Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. • Pupils can reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in upto year sized groups. • Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work as much as possible. • Distancing and reducing contact to be explained to children with regular reminders. • Signage/Posters in each classroom. • Consider the use of school grounds / local environment to extend the range of teaching spaces available • The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs. 	<p>Staff stay in their own class and do not cover other classes if possible. Cover lunch in hall – large area and with doors and windows open.</p> <p>Staff reminded they can wear masks in hall</p> <p>CEM monitors form the DFE to be used in every class and can be taken to staff rooms at break times.</p> <p>Staff to wear masks in communal areas.</p> <p>Staff will not congregate closely in any area of the school.</p> <p>Where possible, learning is taking place outside. Intervention rooms are timetabled and staff are required to clean them once they have finished using them with a small group of children.</p> <p>Pupils encouraged to wear layers of clothing to keep warm as classrooms are cold.</p> <p>PE/dance/gym sessions are all taking place outside – unless the weather is very cold. If the weather is extremely bad lessons will take place in the school hall. PE coaches will be told of precautions to use. Pupils to be spread out, activities chosen to stop too much movement among pupils. Windows and doors open to allow for ventilation.</p> <p>From 18th October- worship to be in Key Stages in the hall-classes to spread out. Usual ventilation</p>

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		<p>rules apply – to be reassessed after the Christmas break.</p> <p>PPE is available for staff to wear within school when appropriate.</p> <p>Staff wearing masks in communal areas and in classrooms if they wish too.</p> <p>No change. Teams worship from 2nd January 2022</p>
<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> • Minimise movements of whole groups and individuals outside of the classroom. • Use of a one-way system around the school. • A ‘walk on the left’ policy if one-way not practicable. • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and distancing markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically • Acts of worship and other typically communal events to take place in groups (not whole school) • Face coverings to be worn by adults in Primary schools in areas where distancing cannot be maintained indoors but outside of the classroom. • Face coverings to be worn by staff and students in Secondary schools, and staff in primary schools, where distancing cannot be maintained indoors. 	<p>Children to remain in class for the majority of the day when possible.</p> <p>Corridor marked with one way markings if pupils have to move around the school</p> <p>No gatherings that involve parents will take place until the end of September when it will be reviewed. Parents will be asked not to linger at the school gates.</p> <p>Parents’ evenings take place 12th and 14th October.</p> <p>Restricted gathers again.</p> <p>Pupils encouraged to bring in minimal equipment which is kept on their pegs.</p> <p>Staff to wear masks in communal areas within school and in classrooms if they wish to.</p> <p>No change.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Number of pupils and size of space impede the means to distance and reduce contact when using toilets	<ul style="list-style-type: none"> • Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact. • Where practicable avoid different groups using the same facilities at the same time. • Distance markings on floor in queuing area 	<p>Children can use the same toilets if in different classes but will be encouraged to use the toilets at different times. Pupils will queue outside the toilets and wait. Regular cleaning of the toilets will be necessary and pupils to be encouraged to wash their hands regularly.</p> <p>No change.</p>
Number of pupils and available space impede the means to distance and reduce contact at breaktime and lunchtime	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. • Consider zoning of play areas using markings / cones to reinforce distancing. • Limit use of outdoor play equipment to designated groups at fixed periods • Games which encourage distancing and reduce contact. • Staff supervision to maintain standards. • Catering contractors and other food provision has been subject to specific risk assessment. 	<p>Pupils can share playtimes outside. We will ensure more spread out from 15th October 2021</p> <p>Any class with 3 or more pupils with a positive PCR to revert back to a bubble as much as they can.</p> <p>Any playtime equipment used will be cleaned after use.</p> <p>No change.</p>
Number of staff and size of staff rest spaces impede the means to distance and reduce contact	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<p>Two staff rooms for staff to use. Separate crockery and cutlery in the staff rooms. Staff maintain social distancing when in staff rooms. Toilets to have same rules applied.</p> <p>Staff to use their own computer, if sharing, then computer to be wiped down before use</p> <p>Office to be shut and made into a Bubble</p> <p>PPA area to be used by single staff member – equipment use to be wiped down after use ie photocopier.</p> <p>Majority of staff have now received both vaccination for COVID 19. And many more the booster.</p>

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		<p>Still encourage any staff unvaccinated to consider having them.</p> <p>No change.</p>
Other	<ul style="list-style-type: none"> All teachers and other staff can operate across different groups but must continue to maintain distance from pupils and other staff as much as possible. 	<p>After school clubs to begin this September. School Counsellor to continue on site. She will also carry out the twice weekly lateral testing. Peripatetic music teachers to come into school-working in one area with individual pupils. Area to be cleaned between pupils and well ventilated. Staff to carry out twice weekly lateral testing.</p> <p>No change.</p>
3. Hygiene and Cleaning		
<p>Cleaning staff levels are insufficient to deliver enhanced cleaning regime.</p>	<p>A regular cleaning schedule should be maintained. This should include daily cleaning of frequently touched surfaces (using detergent and hot water followed by a chlorine based disinfectant solution):</p> <ul style="list-style-type: none"> Toilets Door Handles/ Access Buttons Kitchen areas and associated equipment Water dispensers/ coolers Printers/ Photocopiers White Boards Play Equipment Shared resources PPE to be worn by cleaning staff as dictated by risk assessment. 	<p>Cleaning staff able to keep the school clean – two to be on site every day to keep cleaning of key areas. The cleaning staff have been given a list of areas and items to be cleaned. PPE will be worn if wanted. All cleaning staff are carrying out the twice weekly lateral testing.</p> <p>No change.</p>

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<p>Insufficient handwashing and hygiene facilities increase the risk of transmission.</p>	<ul style="list-style-type: none"> • Children to handwash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative • Extra signage to encourage washing hands. • Ensure help is available for children who cannot clean their hands independently. • Hand gel dispensers at strategic locations around the site to complement handwashing facilities. • Supplies of tissues and lidded bins in each teaching space and classroom. • Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff. 	<p>Hand gel dispensers in all classes Children to wash hands on entry to school, after each break/lunch, after using toilet Extra bowls in each class to help with hand washing Extra sinks outside to help with hand washing Lidded bins in each class Protocols for hand washing will be rigorously managed. Reminders and training as well as posters will support children in this and little ones will be supervised. School uniform will be worn and children are encouraged not to bring things in from home as far as possible. Stockpiles of soap, sanitiser and hand towels, spray, bleach and other necessary cleaning products are available in school and will be regularly reviewed and replenished.</p> <p>No change.</p>
<p>Exposure to new hazardous substances (products)</p>	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. • Appropriate storage of hazardous substances. • Material data sheets to be made available for new and existing products. 	<p>COSHH assessments to be made for any new cleaning materials Storage is under lock and key and material data sheets are kept in the cleaning cupboard.</p> <p>No change.</p>

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4. Site and Buildings		
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> • Site visits only by pre-arrangement. • A record of some visitors must be kept for 21 days specific guidance • Zones/markings in Reception areas. • Information/signage for visitors informing them of the infection control procedures. • Deliveries and visits outside of school opening hours where possible. • Provision of hand sanitiser at main school entrance. • Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. • Adult visitors to be encouraged to wear face covering unless exempt. 	<p>Site visits by appointment only Deliveries and visit outside of working hours if possible Hand gel at entrance Agreed procedure for acceptance of goods Meetings with visitors and contractors will take place outside as far as possible and observing social distancing. Deliveries will be left in the reception area and left for 72 hours</p> <p>No change.</p>
Changes affect normal emergency procedures.	<p>Fire safety management plans should be reviewed and checked in line with operational changes. Schools should check:</p> <ul style="list-style-type: none"> • All fire doors are operational at all times • Fire alarm system and emergency lights have been tested and are fully operational. • Review of fire assembly points to accommodate reduced contact and distancing where practicable. • Fire drill practice to train new arrangements. • Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc. 	<p>Fire doors are operational at all times. Fire alarm systems and lights have been tested Staff will share new fire drill procedures with pupils Fire drills to be carried out as usual Fire extinguishers have been tested</p> <p>No change.</p>
Site security is compromised by new arrangements.	<ul style="list-style-type: none"> • Normal security standards will apply and careful consideration given to the balance for security and the need for enhanced ventilation. 	<p>Fire doors are operational at all times. Fire alarm systems and lights have been tested Staff will share new fire drill procedures with pupils Fire drills to be carried out as usual</p>

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		<p>Fire extinguishers have been tested</p> <p>No change.</p>
Building checks not taken place	<ul style="list-style-type: none"> All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring. 	<p>Building checks happening- appointments made before or after school if possible</p> <p>Visitors to adhere to the social distancing policy and to wear masks when in school buildings if needed.</p> <p>No change.</p>
Inadequate ventilation increases the risk of transmission of Covid 19	<ul style="list-style-type: none"> Make use of existing mechanical ventilation systems preferably drawing on fresh air. Make use of natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air (but not fire doors in unoccupied parts) Opening external doors may also be used provided security is not unduly compromised Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. Carbon monoxide monitors are to be provided by central government to help identify poorly ventilated areas 	<p>Windows and doors are opened in the morning by staff and remain open all day. Constant flow of air through the buildings.</p> <p>Use CEM Monitors from the DFE to enable us to open and close windows as it gets colder.</p> <p>No change.</p>
5. Equipment and furniture		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group. Outdoor equipment should be cleaned more frequently than normal. 	<p>Children not allowed to bring in own soft toys</p> <p>PE equipment is cleaned thoroughly once used by classes.</p> <p>No change.</p>

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	<ul style="list-style-type: none"> Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups. Resources that are shared between groups, such as sports, art and science equipment should be cleaned frequently and meticulously. 	
<p>Shared equipment, fittings and resources increase the risk of transmission. Staff meetings to take place in the staffroom but staff to spread around the room All staff will have been part of the risk assessment process so that they are clear of the guidance SLT to check on staff and teachers to check on their own TAs Deputy to send out regular emails to support staff to keep them updated</p>	<ul style="list-style-type: none"> Remove unnecessary items from the classrooms and store elsewhere. Children asked to bring in own stationery or have allocated, named, packs of stationery per child. Resources and surfaces to be cleaned each night. Lessons planned so sharing of resources in minimised. Any crockery/cutlery used must be cleaned thoroughly. 	<p>Pupils to hand wash on entering the classroom in the morning, when going out from and coming in from break. Wash hands before going home. Staff to clean handles, light switches etc during the day. Reading books can go between home and school-when returned Staff can take home pupils work to mark- wash hands before and after. Staff to adhere to rules lifting heavy furniture- NO lifting of heavy furniture on your own, have help from others.</p> <p>No change.</p>
6. Health and Wellbeing		
<p>Inadequate staffing levels create supervision or safeguarding issues.</p>	<ul style="list-style-type: none"> Carry out an audit of all staff availability and review it regularly. Introduce a process for staff to inform you if their health situation changes. If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. Use of staff from other schools (by agreement). 	<p>Staff meetings to take place in the staffroom but staff to spread around the room All staff will have been part of the risk assessment process so that they are clear of the guidance SLT to check on staff and teachers to check on their own TAs Deputy to send out regular emails to support staff to keep them updated</p> <p>To use Netton class as better ventilated.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
		Isolation after a positive PCR for 7 days instead of 10 if tested negative on days 6 and 7.
Person becomes unwell with Covid-19 symptoms in school	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. • Follow the advice from health protection team 	<p>The protocol for caring for a person suspected to have Covid 19 is written up and has been signed by all staff.</p> <p>No change.</p>
Absence of measures to address localised enhanced covid transmission chain	<ul style="list-style-type: none"> • Senior leaders to produce contingency plans (sometimes called outbreak management plans) detailing additional measures regarding: <ul style="list-style-type: none"> ○ Good hygiene ○ Appropriate cleaning regimes ○ Keeping occupied spaces well ventilated ○ Following Public Health advice on testing, self-isolation and managing confirmed cases of Covid-19. • Local school management plan is in place and relevant staff have been made aware • Remote education plans in place • Engage fully with NHS Test & Trace • Schools should make themselves familiar with the Contingency Framework document. 	<p>Head and SMT are aware of the contingency plan and would liaise with PHE if necessary for advise. Remote learning is up and running and staff would lead lessons on Teams</p> <p>School would work with NHS Track and Trace</p> <p>All staff in school are carrying out the twice weekly rapid flow lateral tests and results sent to school and NHS</p> <p>Pupils at home may start lateral flow testing twice weekly</p> <p>No change.</p>
Staff wellbeing affected by the working experience.	<ul style="list-style-type: none"> • Staff risk assessment tool being used to assess those in higher risk groups. • Staff aware of risk assessment process and able to contribute. • Staff meetings and communication. • Defined wellbeing support measures for staff. • Designated staff rest areas. 	<p>Staff meetings to take place in the staffroom but staff to spread around the room – now in Netton class</p> <p>All staff will have been part of the risk assessment process so that they are clear of the guidance</p> <p>SLT to check on staff and teachers to check on their own TAs</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
		<p>Two designated staff rooms and staff allocated to which one to use.</p> <p>No change.</p>
<p>Volunteer wellbeing affected by the working experience</p>	<ul style="list-style-type: none"> Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. Volunteers will be included in regular communications and be given the opportunity to feedback any concerns. 	<p>Volunteers returning to school but aware of the school risk assessment.</p> <p>No change.</p>
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p>	<ul style="list-style-type: none"> Children to have allocated teacher and TA where possible. Reduced time in school to ensure transition from home to school is successful. Curriculum to support children's well-being. Provide opportunities to talk about their experiences/concerns. Pastoral activities School Effectiveness guidance on Right Choice 	<p>Pupils will have their own class teachers and TAs to talk too.</p> <p>School Counsellor available to talk to pupils who are finding things tricky</p> <p>School will use first week as a settling in period and PSHE to take place in classes- exercises to allow children to reflect on this time and express their feelings about it</p> <p>Use of outside areas, garden, to help with pupils who are feeling anxious</p> <p>Individual pupils who may find it a struggle to return to school have been contacted by class teachers and support will be put in place</p> <p>No change.</p>
<p>First aid provision</p>	<ul style="list-style-type: none"> Ensure all staff know First Aiders on site if less coverage than normal. If provision is less than usual, minimise hazardous activities which may result in injury. Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. Paediatric First Aid provision is available for under 5's. 	<p>All First Aiders on site and 2 members of staff are paediatric first aid trained (2nd staff member's course cancelled – rebooked for the New Year)</p> <p>See protocol for First Aid</p> <p>No change.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Pupils with special medical needs (administering medication)	<ul style="list-style-type: none"> • Required number of competent staff on site • Staff training up to date • Alternative arrangements in place if staff training/competence has lapsed. 	<p>Staff trained to administer medicine See procedures for administering medicine on site</p> <p>No change.</p>
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> • Individual risk assessments of children with behavioural difficulties. • Ensure a supply of PPE is available based on need. • Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. • 1:1 teaching to be done with reduced contact. 	<p>Individual Risk Assessment of our SEND pupils or other pupils who may be affected by the situation Reduced timetable put in place for one pupil PPE available around areas in school. Interventions are carried out in timetabled areas and cleaned once used.</p> <p>No change.</p>
7. Risk assessments and Policies		
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> • Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&S requirements. • Review and where necessary update all risk assessments with additional control measures to counter any significant covid-19 infection transmission risk. • One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment. • Lettings of facilities will be subject to separate risk assessment. • School clubs, Breakfast clubs and after-school provision will be subject to a separate risk assessment. • Behaviour policy amended to reflect covid-19 protocols. 	<p>All risk assessments are up to date and include COVID 19 risks. Any one off activities- Remembrance service will have their own risk assessment. Breakfast club and Woodpeckers after school club have their own risk assessments. Behaviour policy has been reviewed and includes COVID 19 protocols</p> <p>No change.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
	<ul style="list-style-type: none"> Off-site learning outside of the classroom activities will be subject to a separate risk assessment. 	
8. Monitoring		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils Non-compliance will be addressed immediately Regular communication with staff on the outcomes of the monitoring LA H&S Advisers are able to visit the school site to assess compliance 	<p>Head, Deputy and Buildings and Sites committee to review the risk assessment on a regular basis and amend when new guidance is set out</p> <p>Staff to carry out twice weekly lateral flow testing and results sent into school and sent to NHS site Majority of staff have received their first and second vaccination and Booster.</p> <p>First two tests to start week before school starts in September</p> <p>No change.</p>

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher		
Signature of Headteacher		Date:
Name of Chair of Governors / Trustees	C.H. KNIGHT	
Signature of Chair of Governors / Trustees	C.H. Knight	Date: 4/1/22
Date of review		

